



KLINGER
INSURANCE GROUP

*Creative Insurance Solutions
for an ever changing world*

CAR ACCIDENT CHECKLIST

ACCIDENT CHECKLIST

- Check for injuries
- Call 911 for emergencies if needed
- If damage is minor, move cars to the side of the road to avoid blocking traffic
- Exchange information with other driver
- Collect contact info from witnesses and passengers in vehicle involved
- Take pictures of vehicles, damage, and accident scene from different angles, drivers license, auto insurance ID cards, license plates
- Sketch accident scene
- Get police information

DO NOT

- Don't leave the scene if police have been called and are on the way
- Don't lose your temper, remain calm
- Don't sign anything from the other party
- Don't discuss details about the accident except with the police
- Don't admit fault or cost blame

POLICE INFO

Name of Officer: _____

Department: _____

Badge #: _____

Phone: _____

Police Report #: _____

ABOUT THE ACCIDENT

Date: _____ Time: _____

Location: _____

Car Maker/Model/Year: _____

License Plate: _____

***Note weather conditions, road conditions, or anything out of the ordinary.**

What happened:
